

in estimated cost to \$75,000 for the 1949-50 Fiscal Year is due to gradual increase in the number of claims and an increase in the amount of awards anticipated as a result of the revision of the permanent disability rating schedule.

We recommend that the required amount of \$75,000 be appropriated from the Unemployment Compensation Disability Fund. This fund has an estimated unbudgeted surplus at July 1, 1949, of \$201,193,865 as shown on page 300 of the Budget. Revenues are estimated at \$48,714,388 and expenditures \$27,465,847 for the 1949-50 Fiscal Year, leaving an unbudgeted surplus of \$222,442,406 as of June 30, 1950.

To change this appropriation it will be necessary to amend Item 155 of the Budget Bill to read: "For payment of the additional workmen's compensation for subsequent injury as provided by Section 4751 of the Labor Code from Unemployment Compensation Disability Fund, notwithstanding any limitations restricting the expenditures from such fund or the benefits that may be paid from such fund." If this change in the appropriation is made, the General Fund commitments for the 1949-50 Fiscal Year will be reduced \$75,000.

OFFICE OF THE FIRE MARSHAL

For Support of the Office of Fire Marshal from the General Fund

Item 156, page 33 of the Budget Bill, and page 400 of the Budget. The amount requested is \$252,149 from the General Fund for support of the Office of Fire Marshal. This is an increase of \$10,456 or 4.3 percent over the amount of \$241,693 estimated to be expended in 1948-49 Fiscal Year.

<i>Item of increase</i>	<i>Amount</i>	<i>Budget page</i>
Budgeted increase based on work load, price increase, or salary adjustment at existing level of service:		
Salaries and wages-----	\$5,535	400
Operating expenses-----	4,567	400
Equipment-----	—1,276	400
Total-----	\$8,826	
Budgeted increase for new or expanded service:		
Equipment-----	\$1,630	401
Total-----	\$1,630	

Recommendations

Amount budgeted-----	\$252,149
Legislative Auditor's recommendation-----	213,116
Reduction-----	\$39,033 (15.5%)

Table of Recommended Reductions

Budget Bill page	Item number	Item	Amount of reduction
400	63	Salaries and Wages:	
400	76	1 Deputy Fire Marshal, grade 3-----	\$5,362
400	77	2 Deputy Fire Marshals, grade 2-----	8,646
400	78	2 Deputy Fire Marshals, grade 1-----	6,576
401	17	Operating Expense:	
401	18	Office-----	833
401	20	Telephone and telegraph-----	1,447
401	23	Travel-----	3,072
401	26	Automobile operation-----	4,418
401	27	Rental (S. F. Office)-----	4,712
		Equipment:	
401	33	Office, additional—12 chairs, S. F.—1 stand-----	182
401	34	Office—replacement-----	535
401	36	Automobile—replacement-----	2,975
401	37	Laboratory—additional-----	275
		Total-----	\$39,033

Analysis

The above recommended reductions in the submitted Budget are based on two factors:

1. Work load
2. Branch offices

1. Work Load

The work load figures submitted for the period from November, 29, 1948, to January 1, 1949 (25 working days) show a total of 5,485 hours expended on all field and laboratory work, exclusive of clerical and stenographic personnel, a total of 685 man days, or 27.4 positions required. Out of 30 positions authorized, 27 were filled during the reporting period. *In fact, the three positions of Fire Marshal, grade 1, which were vacant, have been unfilled for the entire calendar year of 1948.*

An analysis of the work actually performed by the Fire Marshal indicates two areas in which there are duplications of inspection made by the Fire Marshal and other governmental agencies.

The inspection of dry cleaning-pressing shops could with advantage be taken over by the Board of Dry Cleaners of the Department of Professions and Vocational Standards. The inspectors for this board already visit these establishments. The fire inspections made do not necessitate highly skilled fire prevention techniques, and are very cursory. These inspections are also largely duplicated by the Department of Industrial Relations.

Further, the office of Fire Marshal conducts other inspections, investigations and surveys which are duplications of those conducted by Fire Prevention Bureaus in the larger local fire departments.

The above analysis indicates that by making arrangements to avoid duplication, this office could function efficiently with 25 authorized positions in place of the present 30.

It is recommended that 2 deputy fire marshals, grade 1; 2 deputies, grade 2, and 1 grade 3, be eliminated.

This reduction in force would permit of a corresponding reduction in the items of automobile replacement, travel and automobile operation.

2. Branch Offices

It does not appear to be in the interest of efficient operation to maintain offices in both San Francisco and Sacramento.

A number of deputy fire marshals maintain field offices at a local fire house in the area in which they operate. They report to the main offices, for periodic staff meetings.

It is recommended that the San Francisco office be eliminated and its functions transferred to Sacramento. This would eliminate rental, office expense, telephone and telegraph expenses as well as equipment requested in the budget for this office as indicated in the summary of reductions above.

It is further recommended that Item 34, page 401, be reduced by \$535, the amount requested for replacement of a mimeograph machine. The present machine is used approximately two hours per week and while not the most modern type, should be able to handle that work load. Any periodic peak in work load could be sent to the mimeograph division of the Department of Finance.

The request for two projectors should be disallowed. The office already has two projectors which should adequately handle the fire training program.

Of the recommended reduction of \$4,418 in the item of automobile operation, one-half (\$2,209) is based on a reduced number of positions and the other is based on unnecessary driving.

A survey shows that a number of cars are garaged long distances from their headquarters. *Cars out of the San Francisco office are garaged in Redwood City, San Rafael, and Berkeley; one out of the Los Angeles office is garaged in Long Beach.*

In the latter instance, if the car were driven to the Los Angeles office every working day such home-to-office trips would account for 13,000 miles per year, over 50 percent of the actual mileage (25,462) shown for this car for the Fiscal Year 1947-48. It should also be noted that this mileage (25,462) is approximately double the annual mileage shown for other cars operating out of the Los Angeles office.

Recommendation

It is recommended that a thorough study be made of the functions of the State Fire Marshal to determine which of his functions overlap or duplicate those of local fire departments.

There are undoubtedly many duplications, especially with the departments in the larger cities. There are probably also other functions now performed by the State Fire Marshal which could be assumed by these local departments.

These transfers of functions would result in a further reduction in the budgeted amount necessary for the operation of the office of State Fire Marshal.

DEPARTMENT OF INVESTMENT—DIVISION OF BANKING

For Support of the Division of Banking from the Banking Fund, a Special Fund Agency

Item 157, pages 33 and 34 of the Budget Bill and pages 402 and 403 of the Budget. The amount requested is \$268,753 from the Banking Fund