

Fourth Appellate District—Continued

Table of Increases 1945-46 to 1953-54

	1945-46	1953-54	Percent increase
Work index			
Appeals:			
By written opinion -----	189	353	86.8
Without opinion (by dismissal, affirmance or reversal, on stipulation, motion, etc.) -----	39	100	156.4
Original proceedings (including habeas corpus):			
By written opinion -----	3	10	233.3
Without opinion -----	14	54	285.7
Motions (miscellaneous) denied or granted	14	22	57.1
Rehearings:			
Granted -----	2	0	--
Denied -----	50	115	130.0
Resubmissions (or vacation of submission, not on petition for rehearing) -----	3	--	--
Orders (miscellaneous) -----	--	161	--
Totals -----	314	815	159.6
Number of employees -----	11	11	--
Total expenditures -----	\$92,634	\$123,162	33.0

ANALYSIS

This court has jurisdiction over appeals from superior courts in 10 counties and also handles appeals transferred from the Supreme Court. The court consists of one division of three justices. The court meets in Fresno, San Bernardino, and San Diego for four months each year.

The slight increase is due primarily to normal salary adjustments.

We recommend approval of the amount budgeted.

GOVERNOR

ITEM 26 of the Budget Bill

Budget page 25
Budget line No. 8

FOR SUPPORT OF GOVERNOR FROM THE GENERAL FUND

Amount requested -----	\$461,260
Estimated to be expended in 1956-57 Fiscal Year -----	449,897
Increase (2.5 percent) -----	\$11,363

Summary of Increase

	Total increase	INCREASE DUE TO		Budget Line page No.
		Work load or salary adjustments	New services	
Salaries and wages -----	4,463	4,463	--	25 56
Operating expense -----	3,700	3,700	--	25 70
Equipment -----	3,200	3,200	--	26 6
Total increase -----	\$11,363	\$11,363	--	26 8

RECOMMENDATIONS

Amount budgeted -----	\$461,260
Legislative Auditor's recommendation -----	461,260
Reduction -----	None

Governor—Continued

Table of Increases 1947-48 to 1956-57

	1947-48	1956-57	<i>Percent increase</i>
Expenditures:			
Salaries and wages-----	\$174,879	\$369,197	111
Operating expense and equipment-----	33,840	80,700	138.5
Total expenditures -----	\$208,719	\$449,897	115.6
Number of employees -----	42	57	35.8

ANALYSIS

The increase of \$11,363 is due to salary adjustments, slight increases in items of operating expense and the proposed replacement of one automobile.

We recommend approval of the amount requested.

Governor

ITEM 27 of the Budget Bill

Budget page 25
Budget line No. 21

FOR SUPPORT OF GOVERNOR'S RESIDENCE FROM THE GENERAL FUND

Amount requested-----	\$17,400
Estimated to be expended in 1956-57 Fiscal Year-----	17,400
Increase -----	None

RECOMMENDATIONS

Amount budgeted-----	\$17,400
Legislative Auditor's recommendation-----	17,400
Reduction -----	None

ANALYSIS

We recommend approval of the amount requested.

Governor

SPECIAL SECRET SERVICE EXPENSE

ITEM 28 of the Budget Bill

Budget page 25
Budget line No. 23

FOR SPECIAL CONTINGENT EXPENSES OF THE GOVERNOR'S OFFICE FROM THE GENERAL FUND

Amount requested-----	\$7,500
Estimated to be expended in 1956-57 Fiscal Year-----	7,500
Increase -----	None

RECOMMENDATIONS

Amount budgeted-----	\$7,500
Legislative Auditor's recommendation-----	7,500
Reduction -----	None

Special Secret Service Expense—Continued
ANALYSIS

The amount of \$7,500 is requested for contingent expenses (secret service) of the Governor's Office. This is the customary amount. This item is exempt from the usual budgetary claim audits provided for state expenditures by Sections 12410, 13320, 16003 and 17031 of the Government Code. Historically, this secret fund has always been available for the Governor's Office, appearing in the Controller's Report of 1850 as an appropriation to the Governor's Contingent Fund. In the 1853-54 Fiscal Year, the title of the appropriation changed to Contingent Fund of the Governor and in 1872 it was changed to Special Contingent (Secret Service). In its purpose, this fund is similar to the one provided the Attorney General for secret investigations. The entire amount appropriated to the Governor's Office for this purpose in each previous year has been expended.

We recommend approval as budgeted.

Governor's Office
DISASTER OFFICE

ITEM 29 of the Budget Bill

Budget page 27
Budget line No. 7

FOR SUPPORT OF DISASTER OFFICE FROM THE GENERAL FUND

Amount requested	\$1,071,885
Estimated to be expended in 1956-57 Fiscal Year	937,874
Increase (14.3 percent)	\$134,011

Summary of Increase

	Total Increase	INCREASE DUE TO		Budget Line page No.
		Work load or salary adjustments	New services	
Salaries and wages	\$45,653	\$45,653	--	29 27
Operating expense	45,392	45,392	--	29 67
Equipment	96,180	96,180	--	31 6
Less increased reimbursement.....	-53,214	-53,214	--	31 17
Total increase	\$134,011	\$134,011	--	31 19

RECOMMENDATIONS

Amount budgeted	\$1,071,885
Legislative Auditor's recommendation	1,057,641
Reduction	\$14,244

Summary of Recommended Reduction
Communications and Attack Warning Division

	Amount	Budget	
		Page	Line
Field representative	-\$6,672	29	16
Additional automobile	-1,500	29	72
Information and Education Division field representative ...	-6,672	29	20
Assistant field representative increase to field representative add	+600	28	40
Net reduction	\$14,244		

Disaster Office—Continued
GENERAL SUMMARY

The State Disaster Office was originally conceived as the Office of Civil Defense and is an agency generally grouped with the Governor's Office since it is directly responsible to him. In 1956 during the First Extraordinary Session of the Legislature an act was passed which changed the name of the organization to State Disaster Office and its responsibilities were broadened to include planning and services in connection with naturally caused disasters, such as earthquakes, floods, high wind, etc. From a practical standpoint this change did not imply that it was necessary to expand the organization to provide for discharging its additional responsibilities. The organization developed for civil defense purposes was such that it could also function in the event of natural disasters. However, as a final re-evaluation of a reorganization that had been started several years before, it was found that a few additional positions would be necessary to provide the proper functional structure to serve both the civil defense needs and the natural disaster needs.

In its present form this organization provides a state-wide disaster warning and communications system which is integrated with local and regional police, fire and civil defense communications networks and with state communications networks such as the Division of Forestry, Department of Fish and Game, Highway Patrol, Division of Highways, Adjutant General's Office, Military Forces and other federal agencies. This function may well be said to be the primary function of the organization to assure adequate intrastate communications in the event of any kind of disaster.

As a major civil defense type of function it provides trained personnel to study, chart and forecast potential radio-active fallout patterns in the event of nuclear attack. This group is armed with highly technical equipment and with a self-contained communications system so that field personnel can advise each other of the movements of air currents and subsequent radio-active fallout.

For purposes of both civil defense and natural disasters the organization has provided fire fighting equipment and rescue equipment which has been dispersed and stationed under local jurisdictions but available for re-deployment at the call of the headquarters upon determination of need. In connection with this equipment the organization is also prepared to mobilize state-owned equipment of many varieties for assistance to local jurisdictions in the event of any type of disaster.

The Federal Government has also assigned to this office the responsibility for control and dissemination of surplus federal equipment to local governmental jurisdictions as federal aids towards the civil defense master plan. At the same time the office also functions to distribute both state and federal assistance in the way of food, clothing, drugs and medicines, temporary shelter, etc., during an actual emergency period.

The disastrous floods of the winter of 1955-56 gave the organization an opportunity to demonstrate its field capabilities and capacities. By and large it may be said that the State Disaster Office made an excellent showing during that unfortunate period.

Disaster Office—Continued

The budget as presented for the 1957-58 Fiscal Year includes certain changes in policy which are reflected in apparent increases in the budget but which in effect are not entirely increases as such. For instance, in prior budgets an item for the finger printing of voluntary civil defense workers was handled as a separate line item in the budget bill. It is now being included as a regular function in the support budget. Likewise, in prior years additional major items of equipment were handled as part of capital outlay. In the new budget year they are being included in the support budget as replacement or additional equipment items.

Engineering service was previously carried in the budget as an operating expense allowance for contractual services. That policy has now been changed to provide a regular full-time engineering employee for the organization.

ANALYSIS

The total net increase in the proposed budget for the 1957-58 Fiscal Year is \$134,011 as compared with expenditures in the current fiscal year. Of this amount approximately two-thirds represents expenditures for equipment which previously were made from capital outlay items and one-time operating expense expenditures, such as the relocation of control centers and moving expense occasioned by the reorganization of the office into three regions instead of the previous 10 regional areas.

Communications and Attack Warning Division

1 Field representative (Budget page 29, line 16)-----\$6,672

The functions of the Communications and Attack Warning Division were previously set forth in this analysis. At present the staff of this division is composed of a division chief and three field representatives. It would appear that a staff that would provide top level supervision and one field representative for each of the three regions into which the State is divided should be adequate to handle all of the problems that might arise. It should be borne in mind that there is no adequate work load index for most of the work of this office and consequently it would appear to us that an organization whose major function is that of planning and coordination should be able to function adequately with the existing staff. We believe also that the division chief should be a working position and not merely acting as a supervisor at the headquarters level. We suggest that those functions of this division which require an over-all state rather than a regional approach should be directly handled by the division chief. *In view of the foregoing we recommend disapproval of the additional field representative position.*

Fire and Rescue Division

1 Field representative (Budget page 29, line 18)-----\$6,672

This division is now staffed by one division chief and two field representatives. As previously explained the function of the division is of extreme importance in the over-all plan of both civil defense activities and natural disaster activities. In line with our previous comments on the Communications and Attack Warning Division we believe that

Disaster Office—Continued

this division should be staffed at a level which will provide one field representative position for each of the three regions. We recommend approval of the additional field representative requested.

Information and Education Division

1 *Field representative (Budget page 29, line 20)*-----\$6,672

This division is presently staffed by a division chief, two field representatives and one assistant field representative. While the work of the division is comparatively important in connection with the dissemination of information about the activities of the State Disaster Office to the general public we do not feel that a staffing level of more than one field representative position for each region and a division chief can be justified. In this case, we would suggest that the existing assistant field representative be up-graded to field representative, which would provide three such positions plus the division chief. The up-grading would require approximately an additional \$600 in salaries and wages. *At the same time we recommend that the additional position of field representative that was requested be disapproved.*

Transportation and Supply Division

1 *Property inspector (Budget page 29, line 22)*-----\$4,512

The present staffing of this division provides one division chief, one field representative and one warehouse and field representative. The function of this division is comparatively important with respect to the movement of supplies and the transportation of personnel and evacuees during an emergency. In our opinion, a staffing pattern of three field people and one division chief is justified in order to provide an appropriate coverage for each of the three regions. We recommend approval of the additional position requested.

Engineering Division

1 *Division chief (Budget page 29, line 24)*-----\$9,384

The approval of this position would establish a totally new division within the State Disaster Office to provide engineering service which in prior years had been provided by means of an operating expense allowance for contractual services. It appears that there is a sufficient level of justifiable activity in various engineering fields in the State Disaster Office to make the establishment of a full time position to cover the work, an appropriate step in adjusting the organization of the State Disaster Office. Consequently, we recommend approval of the position as requested. It should be pointed out that in the operating expense category the contractual item will be dropped.

General Office

1 *Intermediate stenographer-clerk (Budget page 29, line 13)*---\$3,372

The additional positions which have been requested by the State Disaster Office and those which we have recommended for approval would entail sufficient additional office activity to justify this one additional clerical position. We recommend approval as requested.

Disaster Office—Continued

Of the four additional field positions requested it was anticipated that only three would require additional automobiles. One of these three was the field representative for the Communications and Attack Warning Division. In view of our recommended deletion of this position we would also recommend that the item for additional auto equipment (page 31, line 72) of \$4,500 *be reduced by \$1,500 covering one automobile*. In addition, those operating expenses that were added to take care of the additional positions should be appropriately reduced to the extent required by any of the additional positions disallowed by the Legislature.

Communications System

Following the Legislative Session in 1956 a survey group consisting of representatives from the Pacific Telephone and Telegraph Company, Western Union Telegraph Company, the Teletype System of the Office of the Attorney General, Communications Division of the State Disaster Office, State Department of Finance, and the Legislative Auditor's Office was formed to evaluate the existing communications systems of the State Disaster Office and to recommend such changes as appeared to be appropriate. The major result of the study made was a substantial reduction in certain direct wire services and local exchange services and some revamping and rearranging of the wire networks and radio networks. As of this writing there has not been sufficient time to put into effect all of the recommendations of this survey group and those recommendations which have been put into effect have not yet had sufficient trial to evaluate their effectiveness. However, it has been anticipated that the results of the recommendations of the survey group will prove to be satisfactory and will save an appreciable sum annually for the State.

REVENUE DEFICIENCY (RAINY DAY) RESERVE FUND

ITEM 30 of the Budget Bill

FOR USE OF REVENUE DEFICIENCY RESERVE FUND**ANALYSIS**

This item makes available, in the event of an extreme emergency during the 1957-58 Fiscal Year, any money in the Revenue Deficiency Reserve Fund for such an emergency. For purposes of extreme emergency as defined by Section 1505 and 1505.5 of the Military and Veterans Code, it provides that this money or so much as necessary shall be transferred to the Emergency Fund upon direction of the Governor, Controller and Director of Finance and pursuant to the recommendation of the California State Disaster Council. Upon termination of the state of extreme emergency, the unencumbered balance of the money so transferred shall be returned to the Revenue Deficiency Reserve Fund.

The same use of the "Rainy Day" Fund as provided by this item was made by Item 269.1 of the Budget Act of 1951, by statute during the 1950-51 and 1952-53 Fiscal Years, by Item 32 of the Budget Act of

Lieutenant Governor

Items 31-32

Revenue Deficiency—Continued

1953, by Item 31 of the Budget Act of 1954, by Item 33 of the Budget Act of 1955, and Item 33 of the Budget Act of 1956. We believe adequate safeguards are established for the use of this money during extreme emergencies.

We recommend approval.

LIEUTENANT GOVERNOR

ITEM 31 of the Budget Bill

Budget page 31
Budget line No. 7

FOR SUPPORT OF LIEUTENANT GOVERNOR FROM THE GENERAL FUND

Amount requested	\$55,843
Estimated to be expended in 1956-57 Fiscal Year	56,918
Decrease (1.9 percent)	<u>\$1,705</u>

Summary of Increase

	Total increase	INCREASE DUE TO		Budget Line page No.
		Work load or salary adjustments	New services	
Salaries and wages	\$810	\$810	--	31 32
Operating expense	615	615	--	31 47
Equipment	-2,500	-2,500	--	31 54
Total increase	<u>-\$1,705</u>	<u>-\$1,705</u>	--	31 56

RECOMMENDATIONS

Amount budgeted	\$55,843
Legislative Auditor's recommendation	<u>55,843</u>
Reduction	None

ANALYSIS

An amount of \$3,055 was allocated from the Emergency Fund during the current year to cover unanticipated travel and the increased cost of travel due to the increase in per diem allowance from \$14 to \$18 per day. A small amount was expended for emergency automobile repairs.

We recommend approval of the amount budgeted.

STATE EMPLOYEES' RETIREMENT SYSTEM

ITEM 32 of the Budget Bill

Budget page 32
Budget line No. 8

FOR SUPPORT OF STATE EMPLOYEES' RETIREMENT SYSTEM FROM THE GENERAL FUND

Amount requested	\$339,211
Estimated to be expended in 1956-57 Fiscal Year	292,465
Increase (16.0 percent)	<u>\$46,746</u>